



J1 EXCHANGE VISITOR CHECK-IN FORM

Last/Family Name: _____ First Name: _____

SEVIS ID #: N_____ DS-2019 End Date (MM/DD/YYYY): _____

J1 Visa Category: Degree Student **RUID #:** _____ Exchange/Non-degree Student
 Research Scholar/Professor Short-Term Scholar Student Intern

Country of Citizenship: _____ Country of Legal Residence _____

Major Field of Study/Research: _____

Local U.S. Residence Address: _____

Phone: Cell: () _____ Work: () _____ Home () _____

Personal E-mail: _____ Rutgers E-mail: _____

Name, relation, telephone, email of a person we can notify in case of emergency: _____

MAINTAINING J1 LEGAL STATUS

The US Government holds YOU personally responsible for maintaining your own legal status while studying or researching at Rutgers as a J-1 exchange visitor. The key points of rules below are to help you to understand the J1 regulations that govern your status in the U.S. in order for you to maintain your visa status. Violation of J1 regulations may have consequences as severe as visa revocation and/or deportation.

- **General Rules for ALL J1 Exchange Visitors and J2 Dependents:** 1) **Medical Insurance:** must carry medical insurance for the duration of entire program; 2) **Travel:** must obtain travel endorsement on DS-2019 every six months before traveling abroad; 3) **Valid DS-2019 & Passport:** must file for extension **BEFORE** DS-2019 expires; passport must be valid at least 6 months into future depending on home country; 4) **Changes:** must report to OISS any change of U.S. local address, major or legal name within 10 days of the change.
- **Rule on J1 Scholar/Professor Academic Activities & Employment:** Must only engage in the academic activities or employment as stated on DS-2019; must obtain **PRE-approval** in writing from OISS (Office of International Student & Scholar Services) **BEFORE** engaging, at **other institutions**, in any paid academic activities or incidental employment in the same academic field as stated on DS-2019. Employment outside the field on DS-2019 is prohibited.
- **Rule on J1 Student FULL TIME Study/Research:** Degree Students must always register for and complete FULL TIME classes each semester except the last semester before degree completion; Exchange/Non-degree Students must engage in FULL TIME academic activities as defined by Exchange Agreement or Hosting Department.
- **Rule on J1 Student EMPLOYMENT:** J1 student employment must be entered in SEVIS **BEFORE** starting date. J1 students are NOT allowed to engage in any off-campus employment except for Academic Training (AT) if eligible; On-campus employment is limited to less than 20 hours per week when school is in session and full time during school breaks.

I have read and understand the key points of rules above to maintain my visa status. As a J1 exchange visitor, I agree to comply with the J1 visa regulations that govern my status in the U.S. I understand that violation of J1 regulations may have consequences as severe as visa revocation and/or deportation. I confirm that I will consult with OISS about any questions before taking any actions.

Print Name: _____ Signature: _____ Date: _____