

Declaration or Change of Major/Minor

Instructions for Declaring a Major, Minor, or Second Concentration:

- Email the form to the department(s) in which you are declaring a major/minor. The department will review your record and approve or decline your request to declare. If you are approved to declare the major/minor, you are required to meet with a faculty advisor or designee within the academic department who will advise you for the major/minor.
- If you are declaring more than one major or minor, make sure you designate both subjects in the appropriate line.
- If you are dropping a major or minor, you do not need an advisor's signature. Simply fill out the form and email it to the Office of the Registrar at <https://go.rutgers.edu/myrunsupport>
- If you are declaring a major in SCJ/SPAA/or RBS please visit the *School to School Transfer Application* <https://www.ugadmissions.rutgers.edu/SchoolToSchool/>

All students must declare a major and second concentration prior to completing 60.0 degree credits. Please keep in mind that certain majors may have additional criteria for eligibility to declare.

Name: _____	RUID: _____
Email address: _____	Phone: _____
Student Signature: _____	Date: _____
School of Enrollment: <input type="checkbox"/> NCAS <input type="checkbox"/> UC-N <input type="checkbox"/> RBS <input type="checkbox"/> SPAA <input type="checkbox"/> CJ <input type="checkbox"/> SON	

Purpose of Form (check all that apply below):

DROP Major Minor **Declare:** Major 2nd major Minor 2nd minor

I wish to **DROP** the following major or minor: _____

I wish to **DECLARE** a major effective today's date: _____

Major 1: _____ Specialization/Concentration: _____

Faculty Advisor's Name (print): _____ Faculty Advisor's Signature: _____

Major 2: _____ Specialization/Concentration: _____

Faculty Advisor's Name (print): _____ Faculty Advisor's Signature: _____

Minor 1: _____

Faculty Advisor's Name (print): _____ Faculty Advisor's Signature: _____

Minor 2: _____

Faculty Advisor's Name (print): _____ Faculty Advisor's Signature: _____