

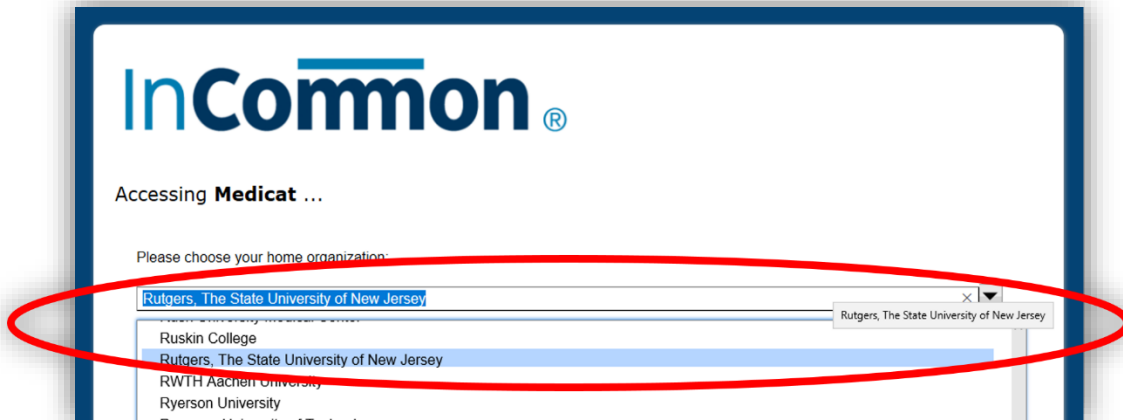
How to Upload COVID-19 Vaccine Exemption Request Form

Step 1: Click on [Rutgers Student Immunization portal](#)

→ You will arrive to a screen with a blue background

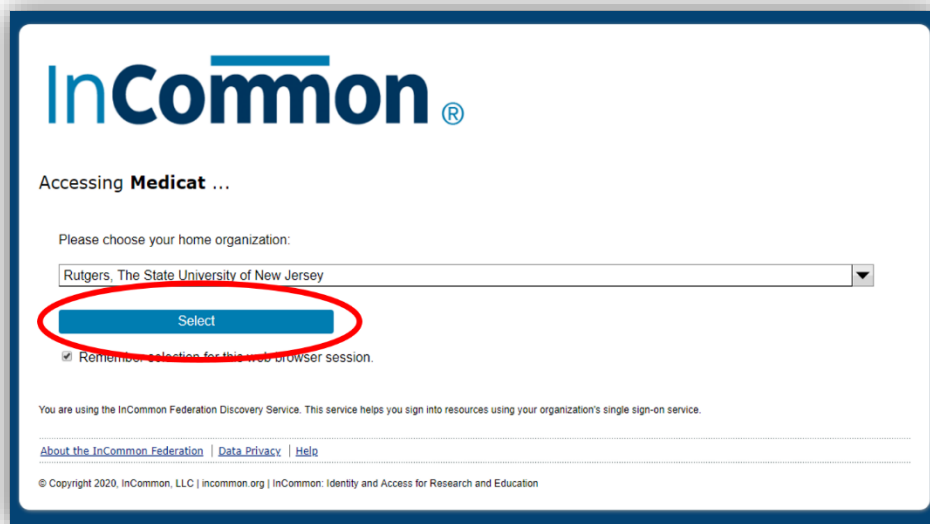
Step 2: Select “Rutgers, The State University of New Jersey”

→ You can type “Rutgers” into search bar OR scroll until you find “Rutgers, The State University of New Jersey” in the drop down menu.



Step 3: Hit the submit button directly under the search field

→ You will be redirected to the Rutgers Immunization Portal (Rutgers Red logo will be in the upper left-hand side)

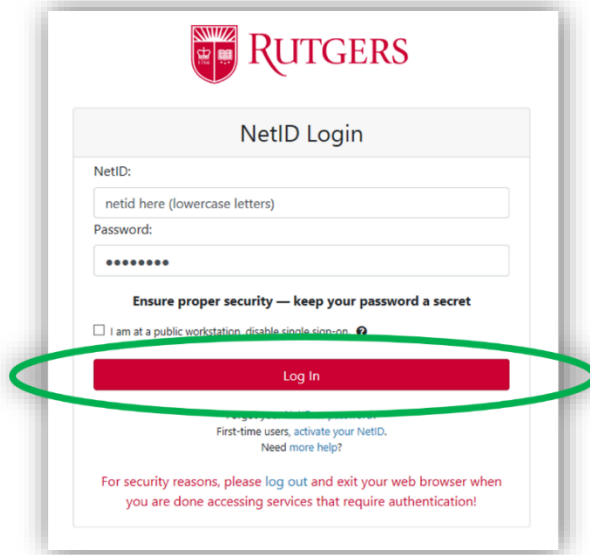


→ If student’s NetID has yet to be activated, you will receive the following message:

You may login using your Rutgers NetID and Password. If you are seeing this page, then your NetID is not found in our application. There is a possible 2-3 day delay in getting your newly activated NetID into the application. Please be patient and allow for the application to be appropriately updated. Sorry for the inconvenience.

If you continue to have issues gaining access to this site, please e-mail vax411@rbhs.rutgers.edu

Step 4: Enter NetID and Password



The image shows the Rutgers NetID Login page. At the top is the Rutgers logo. Below it is a box titled "NetID Login". Inside this box, there are two input fields: "NetID:" with a placeholder "netid here (lowercase letters)" and "Password:" with a masked password "*****". Below these fields is a checkbox labeled "I am at a public workstation, disable single sign-on" and a "Log In" button. A green oval highlights the "Log In" button. At the bottom of the box, there is a security notice: "For security reasons, please log out and exit your web browser when you are done accessing services that require authentication!"

Step 5: Scroll down and click form to complete the exemption request form.

Immunization Packet

To find your immunization packet, please visit <https://www.rutgers.edu/student-immunizations> and select the appropriate student population.

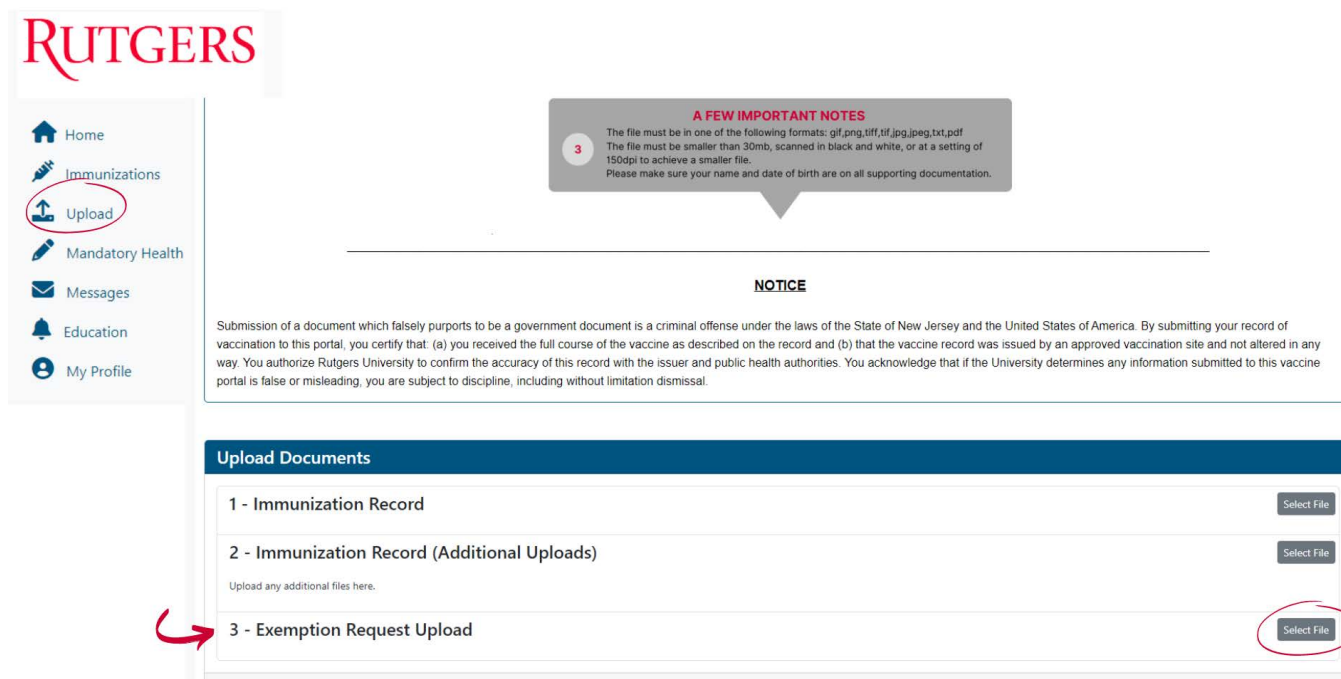
Exemption Requests

If you would like to request a medical or religious exemption, please use this [form](#).

Questions

Send a secure message through this portal. Select Messages to review and send secure messages.

Step 6: After filling out the "Exemption Request Form," please upload supporting documents by clicking upload then 'select file' next to *exemption request upload*.



The image shows the Rutgers Immunization Portal interface. On the left is a sidebar with the Rutgers logo and navigation links: Home, Immunizations, Upload, Mandatory Health, Messages, Education, and My Profile. The "Upload" link is circled in red. The main content area has a "A FEW IMPORTANT NOTES" box at the top, followed by a "NOTICE" section. Below the notice is a "Upload Documents" section with three rows: "1 - Immunization Record", "2 - Immunization Record (Additional Uploads)", and "3 - Exemption Request Upload". Each row has a "Select File" button. The "Select File" button for the "3 - Exemption Request Upload" row is circled in red. A red arrow points to the "3 - Exemption Request Upload" row.