Rutgers University-Newark Resources-SOAR
myRUN

✔ myRUN.newark.rutgers.edu

✔ Easy to access, mobile friendly

✔ Provides access to relevant information in one location

✔ 973-353-1766 Ext. 1 if you should have any questions

✔ Will deploy a chat feature in the coming months
WELCOME TO myRUN

ANNOUNCEMENTS

- Office of Global & Experiential Learning Announces the Summer 2018 Travel Information for All Students. Deadline for applications extended until May 14, 2018. Apply now!
- Important Information released by The Presidents' Alliance on Higher Education and Immigration, 3/27/2018
- Update on DACA Renewal Application as of Tuesday, 1/16/2018
- Fall 2018 Initial Registration Schedule

IMPORTANT DATES

- **MAY 3** Summer Session I & 12-week Session Term Bills are Due!
- **MAY 25** Summer Registration is Open!

MY MONEY

Make the most of your education by understanding our costs and your funding options.

QUICK LINKS
- Tuition, Fees, & Costs
- Funding Your Education
- Paying Your Term Bill

MY GRADES & RECORDS

Interested in what your student record includes? Find out how to access that information.

QUICK LINKS
- View Grades
- Get a Transcript
- How to Calculate Your GPA

MY DEGREE & CLASSES

Success starts with preparation. Figure out which classes and credits you need to stay on track.

QUICK LINKS
- Registration
- Degree Planning

MY RUTGERS NEWARK

Look no further for everything beyond the classroom, from student life to health services.

QUICK LINKS
- Student Life and Leadership
- Athletics and Recreation
- Global & Experiential Learning
I'm a new student

I'm an international student

I'm a veteran

I'm interested in taking summer courses

I want to transfer to Rutgers-Newark

I commute to campus

I'm interested in EOF, TRIO, Precollege

IN NEWARK, OF NEWARK
myRutgers portal

Mobile Device friendly
Scarlet Email

- University sends emails to official university emails
- Students are responsible for checking email
- **Step by Step instructions for setting up your Scarletmail**
- Scarletmail FAQs
- Set up via phone
- Forward to another address
- For more information go to *myRUN > My Grades & Records > Personal Information*
NetID

• The university uses NetID as a sign-on identifier instead of the student ID number

• In order to access many of the electronic services available to you at Rutgers, you need to activate your Rutgers NetID.

• Set up via https://netid.rutgers.edu/index.htm

• For more about personal information go to My Grades & Records > Personal Information via MyRUN website
Family Educational Rights and Privacy Act (FERPA)

- Federal law 1974
- You have to provide permission to the university about who will have access to your educational records
- Overview can be found on myRUN at https://myrun.newark.rutgers.edu/privacy-students
- Must complete form and bring to Office of the Registrar
HEALTH INSURANCE

✓ All undergraduate and graduate full-time students are required to have comprehensive health insurance every semester.

✓ If you have other comparable health insurance coverage, you must waive the insurance and get the premium removed from your term bill.

✓ The waiver and enrollment site is at www.universityhealthplans.com.

✓ Must waive or enroll before the deadline

✓ For more information go to https://myrun.newark.rutgers.edu/health-insurance
REVIEW TRANSFER CREDIT EVALUATION

✓ The Rutgers TrAC system allows you to enter, track, and submit your academic transfer record electronically to Rutgers University to obtain a transfer credit evaluation.

✓ Go to https://www.ugadmissions.rutgers.edu/trac/Login.aspx

✓ After an academic advisor has reviewed you information you will be able to see how the courses and credits you have transferred.

✓ Go to https://www.ugadmissions.rutgers.edu/forms/RUTTransfer-Login.aspx
Purchasing Parking

- Located on myRUN under “I commute to campus”
- Commuter Awards Program
  - Students who purchase Mass Transit monthly passes from NJ Transit or PATH to commute to/from Rutgers-Newark, can earn a reward. Rewards can be redeemed from the Barnes & Noble at Rutgers University – Newark, Kite + Key Rutgers Tech Store, or Starbucks for up to $50 monthly.
  - Kite + Key will issue all gift cards (848-445-1201)
- Log in using netID to purchase parking
  - Prorated for Spring semester
  - Blumenthal Hall 1st floor
- Mass Transit schedules
- Bus and shuttle routes
- Bike routes and parking
OFFICE OF FINANCIAL AID
Blumenthal Hall
249 University Avenue
Newark, NJ 07102-1896
Phone: 973-353-5151
Fax: 973-353-5057

Office hours:
8:30am-4:30pm Mon, Tue, Thu & Fri
10:00am-6:00pm Wed (Fall & Spring)

CONTACT US

- Parking Office
- Counseling Center
- Office of the Registrar
- Business Services
  - Cashiers’ Office
  - Photo ID
- Office of Financial Aid
- Student Health
- Human Resources
RuConnecting with us on our social media and online platforms?

myRUN - https://myrun.newark.rutgers.edu/funding-your-education
Financial Aid information is available by selecting My Money (blue box) then link on funding your education.

OFFICE OF FINANCIAL AID
Website: www.financialaid.Rutgers.edu
Email: newark_aid@ofa.rutgers.edu

tweet @RU_FinAid or message
Use #AskRUFinAid when posting
REMEMBER TO...

1. **Complete** the Free Application for Federal Student Aid - **FAFSA**
2. **Review** pending documentation - additional Forms may be required
   - ✓ Complete the NJ Higher Ed (HESAA) state questions
   - ✓ Review and complete any state follow-up requests
3. **Review** Financial Aid award
4. **Complete** any changes via the Financial Aid Data Change Form
5. **Student Loans** – Complete the Federal Direct En trance Counseling and Master Promissory Note
6. **Review** enrollment requirements to maintain your financial aid awards
7. **Review** and understand Satisfactory Academic Progress
8. **Review** alternative aid options
9. **Check** your term bill
10. **Confirm** your attendance
RU APPLYING for Financial Aid?

COMPLETE the Free Application for Federal Student Aid (FAFSA)

1) Website = fasfa.ed.gov
2) Rutgers School Code = 002629
3) FAFSA 2018-2019 use the IRS Data Retrieval Tool

STATE GRANT DEADLINES FOR FILING THE FAFSA

<table>
<thead>
<tr>
<th>Renewal Applicants</th>
<th>Nonrenewal applicants (for fall 2018 and spring 2019)</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 15, 2018</td>
<td>September 15, 2018</td>
</tr>
</tbody>
</table>

REQUIRED FAFSA’s for FINANCIAL AID RESOURCES:

• 2017-2018 for spring 2018
• 2018-2019 for Fall 2017 and Spring 2018
**RU PENDING DOCUMENTATION?**

To find out if you still need to submit a document, visit [financialaid.rutgers.edu/docs](http://financialaid.rutgers.edu/docs).

- **ONLY** submits documents that are requested
- You will receive an email notification with further details on what forms or documents you need to present to the Office of Financial Aid.
- Your aid will be finalized after all documents are submitted and reviewed.
- Some of the most frequently requested documents are below.

1) Students will be presented with a list of outstanding documents and/or forms.
2) Click on the hyperlinks to access the form.
3) The [latest version of Adobe Acrobat Reader](https://get.adobe.com/reader/) is necessary to complete each form.
4) Forms can be submitted online or directly to the Office of Financial Aid.
RU eligible for State Student Aid? Follow-up with NJ HESAA

Contact Information:

- **HESAA Deadline Dates**
  - [http://www.hesaa.org/Pages/StateApplicationDeadlines.aspx](http://www.hesaa.org/Pages/StateApplicationDeadlines.aspx)

- **Home Page - NJ Student Financial Aid**
  - [www.hessa.org](http://www.hessa.org)

- **NJFAMS - Complete additional questions and view state awarding information**
  - [https://njfams.hesaa.org/](https://njfams.hesaa.org/)

Phone Numbers

**Higher Education Student Assistance Authority**

- HESAA Customer Care: 609-584-4480 (English and Español)
  - or
  - 800-792-8670 (English and Español)

Hours for Customer Care Only:

- Mon- Thurs: 8AM-8PM
- Fri: 8AM-5PM

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View Your State Information

![View Your State Information](image)

Log in to your account.

Please identify yourself with a valid username and password.

**Students:**

Have you:

1. Created a NJFAMS student log-in (below)? This action will create your student account.
2. Clicked the link in the new activation email sent to you after creating your account?
3. Checked your spam filter if you didn’t see the activation email in your inbox?

Once you have done steps 1-3, you are ready for your first login.

If you are having trouble logging in, contact New Jersey Higher Education Student Assistance Authority.

User Name: [Enter]
Password: [Enter]

Create a Student Login
Forgot your username or password?

To return to the main page of the NJ HESAA NJGRANTS website, [click here].

Note: This site requires the use of JavaScript and Cookies. Please be sure to enable JavaScript and Cookies in your web browser in order to access the full functionality of the site.
RU AWARDED?

Once your financial aid is packaged, you will receive an email with a link to your Award Letter. 

https://finservices.rutgers.edu/faaward/letter/awardLogin.htm

Login
Select school
Award Year
View award
RU MAKING FINANCIAL AID CHANGES?

You should ONLY submit a Change of Information if you want to:

• **reduce** or **decline** your federal **loans**
• update your **enrollment** or **housing** information
• **decline** your **work-study** award
• If you don't have any changes to make there's no need to submit a change of information form

Making Information Changes:
1) **Log in to view your Award Letter**
2) **OLD Award Letter** - Look for the Data Change Form (DCF) link under "To receive your awards"
3) **NEW Award Letter** – Look for Make Information Change hyperlink
4) Making any adjustment you need to your enrollment status, housing status, work-study, and federal loans. Read and follow all instructions on the DCF.
5) Click “Submit Changes.”
RU ACCEPTING STUDENT LOANS

Students and their families may find they need to take loans as a supplemental way to finance their education. No separate application OR credit check from a bank or other lender is needed to receive Direct Stafford Loans.

Student **MUST** complete Federal Direct Loan Entrance Counseling and a Master Promissory Note.

[www.studentloans.gov](http://www.studentloans.gov)
- Login with your FSA ID
- Select complete Entrance Loan Counseling
- Select complete Master Promissory Note and then Subsidized and Unsubsidized
- Completion timeframe is about 45 minutes
Financial aid eligibility is determined each semester in part by your enrollment status.

WEBSITE: https://financialaid.rutgers.edu/eligibility/enrollment-requirements/

<table>
<thead>
<tr>
<th>Number of Credits</th>
<th>Enrollment Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>12 or more</td>
<td>Full time</td>
</tr>
<tr>
<td>9-11.5</td>
<td>Three quarter time</td>
</tr>
<tr>
<td>6-8.5</td>
<td>Half time</td>
</tr>
<tr>
<td>Fewer than 6 credits</td>
<td>Less than half time</td>
</tr>
</tbody>
</table>

Enrollment Requirements for Financial Aid Programs:

- Federal Pell Grants: Prorated for less than fulltime enrollment
- Federal Direct Loans (Stafford, PLUS, and Graduate PLUS): At least halftime
- Federal Perkins Loan: At least halftime
- Federal Work-Study, FSEOG: At least halftime
- NJ Tuition Aid Grant and other state aid: Fulltime
- Rutgers Assistance Grant: Fulltime, with some exceptions
- Rutgers Merit Scholarships: Fulltime, with some exceptions
- Private loans: Varies by lender
Satisfactory Academic Progress (SAP) is a requirement for all students receiving federal, state, or university assistance while enrolled at Rutgers.

WEBSITE: https://financialaid.rutgers.edu/eligibility/academic-progress/
IN NEWARK, OF NEWARK

RU MEETING ALL OF YOUR SCHOOL EXPENSES?

1) Calculate what you can afford. Only borrow loans when necessary.
2) If your financial circumstances or income has changed review our CIFC policy and process:
   https://financialaid.rutgers.edu/apply/forms/change-in-family-circumstances/
   • Write a personalized letter of appeal and submit with supporting documentation
   • Make a follow-up appointment with the Office of Financial Aid

ADDITIONAL RESOURCES:
• Speak to your Academic School about scholarship opportunities
• Scholarships: https://financialaid.rutgers.edu/types-of-aid/scholarships/
• RU Installment Plan: https://www.studentabc.rutgers.edu/tuition-payment-plans
• Loans: https://financialaid.rutgers.edu/types-of-aid/loans/
• Resource List: https://financialaid.rutgers.edu/2017/07/06/altfund16/
Student Accounting

1. Accept your Financial Responsibility Statement
2. To Make a Payment
   - Electronic Checks
   - Paper Checks and Money Orders
   - (If making payments from international banking institutions click: https://studentabc.rutgers.edu/international-payments.
3. Electronic Refunds
   - Direct deposit is the fastest, safest, and most convenient way to receive your refund
   - (Paper refund checks will be MAILED to your permanent home address listed on your student account after the last day to drop/add. If you need to change your mailing address, please visit personalinfo.rutgers.edu
4. Rutgers Tuition Payment Plans
   - The Rutgers University Payment Plan(RUTPP) allows you to pay your term bill charges in convenient monthly payments.
   - The plan administered by Rutgers and a third-party billing servicer, Scholarship
The RU \checkmark LIST

REMEMBER TO...

✓ Annual Plans

Annual Plans

Students who choose to enroll in one of our annual plans can pay the combined term bill charges for the fall and spring semesters. Beginning and ending dates for each type of plan are below.

<table>
<thead>
<tr>
<th>Payments</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>12 Payments</td>
<td>April 15–March 15</td>
</tr>
<tr>
<td>10 Payments</td>
<td>June 15–March 15</td>
</tr>
<tr>
<td>8 Payments</td>
<td>July 15–February 15</td>
</tr>
</tbody>
</table>

✓ Semester Plans

<table>
<thead>
<tr>
<th>Semester</th>
<th>Payments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall Semester</td>
<td>3 Payments - July 15 – September 15</td>
</tr>
<tr>
<td></td>
<td>4 Payments - July 15 – October 15</td>
</tr>
<tr>
<td></td>
<td>5 Payments - June 15 – October 15</td>
</tr>
<tr>
<td>Spring Semester</td>
<td>3 Payments - December 15 – February 15</td>
</tr>
<tr>
<td></td>
<td>4 Payments - December 15 – March 15</td>
</tr>
<tr>
<td></td>
<td>5 Payments - November 15 – March 15</td>
</tr>
<tr>
<td>Summer Session</td>
<td>2 Payments - April 15 – May 15</td>
</tr>
<tr>
<td></td>
<td>2 Payments - May 15 – June 15</td>
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<tr>
<td></td>
<td>2 Payments - June 15 – July 15</td>
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<tr>
<td></td>
<td>3 Payments - April 15 – June 15</td>
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<tr>
<td></td>
<td>3 Payments - May 15 – July 15</td>
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<td>4 Payments - March 15 – June 15</td>
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<tr>
<td></td>
<td>4 Payments - April 15 – July 15</td>
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<tr>
<td></td>
<td>5 Payments - March 15 – July 15</td>
</tr>
</tbody>
</table>
The RU ✔️ LIST

5. Make an appointment with your Student Accounting Rep
   ✔️ [https://run4success.campus.eab.com](https://run4success.campus.eab.com)

6. Waive your health
   ✔️ [https://www.universityhealthplans.com/custom/Rutgers_student_type.html](https://www.universityhealthplans.com/custom/Rutgers_student_type.html)

7. Book Fund
   ✔️ Provided when total offered aid exceeds directly billed charges by $501, this first $500 is sent to campus bookstore so students can purchase their books without having to wait for a refund
   ✔️ Students can opt out by logging in to your student account and checking your status.

8. Questions About Your 1098T
MANDATORY* ACTION REQUIRED EACH SEMESTER!

*Rutgers University requires Full time and ALL F&J Rutgers Visa Sponsored Students to WAIVE or ENROLL in the Student Health Insurance Plan each semester. The Health Insurance Premium is automatically added to the term bill each semester.

You can access the Waiver or Enrollment forms by late July, and even complete the forms before the term bill becomes available. Deadlines apply!

For deadline dates, insurance premiums and waiver/enrollment processes visit:

www.universityhealthplans.com

The Student Health Insurance Plan is optional for part-time Students and the premium is not added to the term bill.

Contact Information:

- Waiver or Enrollment inquiries:
  - University Health Plans--800-437-6448 or info@univhealthplans.com
CONFIRM YOUR ATTENDANCE

- Log in to your online student account at finservices.rutgers.edu/otb.
- Select the semester for which you are paying the bill.
- Click on the Continue to Online Bill Payment located near the bottom of the account page.
- Verify the credits to your account.
Evaluation for SOAR

https://tinyurl.com/soarfyf18