

Rutgers University-Newark

myRUN101: Student Services Resources



SOAR

my**RUN**101

About myRUN

- Aims to offer cross-functional services in the areas of financial aid, registration and business services
- Strive to provide our campus community with efficient service through prompt and reliable information
- To ensure we meet the needs of our students, we have created a call center and a website to help you navigate through our resources

myRUN Website

- ✓ myrun.newark.rutgers.edu
- ✓ Easy to access, mobile friendly
- ✓ Provides access to relevant information in one location
- ✓ Constantly updated by professional staff
- ✓ All language is approved by our student workers before publication
- ✓ Chat feature now available

myRUN Call Center

- ✓ 23 student workers (Federal Work Study)
- ✓ Students trained to answer questions and uphold customer service satisfaction
- ✓ Supervised by professional staff
- ✓ 973-353-1766 ext. 1 if you should have any questions
- ✓ Email us at myrun@newark.rutgers.edu

myRUN Website- Resources

WELCOME TO myRUN

ANNOUNCEMENTS

- 3rd Floor Blumenthal Hall (Financial Aid, Registrar and Student Accounting) will be closing at 12:00pm on Friday, December 7
- Filing Your 19-20 FAFSA
- Apply for the Roper Scholarship in Civic Responsibility- Deadline: December 7, 2018
- Updates on DACA for July 2018: Renew DACA Now!

IMPORTANT DATES

DEC 7 Roper Scholarship in Civic Responsibility Deadline

[View All](#)

MY MONEY >
Make the most of your education by understanding our costs and your funding options.
QUICK LINKS
[Tuition, Fees, & Costs](#) | [Funding Your Education](#) | [Paying Your Term Bill](#)

MY GRADES & RECORDS >
Interested in what your student record includes? Find out how to access that information.
QUICK LINKS
[View Grades](#) | [Get a Transcript](#) | [How to Calculate Your GPA](#)

MY DEGREE & CLASSES >
Success starts with preparation. Understand which classes and credits you need to stay on track.
QUICK LINKS
[Registration](#) | [Degree Planning](#)

MY RUTGERS NEWARK >
Look no further for everything beyond the classroom, from student life to health services.
QUICK LINKS
[Student Life and Leadership](#) | [Athletics and Recreation](#) | [Global Initiatives & Experiential Learning](#)

RESOURCES FOR

- [I'm a new student >](#)
- [I'm an international student >](#)
- [I'm a veteran >](#)
- [I'm an undocumented student >](#)
- [I'm interested in taking winter courses >](#)
- [I want to transfer to Rutgers-Newark >](#)
- [I commute to campus >](#)
- [I'm interested in EOF, TRIO, Precollege >](#)

FERPA - Privacy of Student Records

- Family Educational Rights and Privacy Act (FERPA)
- Federal law since 1974
- Provides for confidentiality of student records
- With only a few exceptions, your educational records may not be released without your written consent
- FERPA form must be completed and brought to the Office of the Registrar
- Please be cautious with information you give out. Do not share your RU ID, Social Security Number (SSN) or other personal information with friends or via unsecure platforms

The screenshot shows the 'MY GRADES & RECORDS' page. At the top, there is a navigation bar with 'Home / My Grades & Records' and the page title 'MY GRADES & RECORDS'. On the left, there is a section titled 'MY GRADES & RECORDS >' with the text 'Interested in what your student record includes? Find out how to access that information.' Below this is a 'QUICK LINKS' section with three items: 'View Grades >', 'Get a Transcript >', and 'How to Calculate Your GPA >'. In the center, there is a photograph of a group of students. Below the photo is the text 'Find help understanding how you are doing in your classes and how to share that info with others.' On the right, there is a list of links: 'Transcript Request >' (Get your unofficial transcript, official transcript, or apostille), 'Viewing Grades >' (Know when to access your grades and how to interpret them), 'How to Calculate Your GPA >' (A quick way to figure out your GPA), 'Grading Policies >' (Learn about incomplete grades, repeating courses, and the grade forgiveness policy), 'Verifying Your Enrollment >' (Obtain verification for student loan deferment, employment, and more), 'Personal Information >' (RU ID, NetID, name change, and address change info), 'Privacy of Students and FERPA >' (Understand our commitment to keeping your information private), and 'NJ Tuition Eligibility >'. A yellow star icon is placed next to the 'Personal Information >' link.

Personal Information – RU ID Number (aka student ID number)

- RU ID number is an identifier for all RU students
- Nine-digit number, using “00” in the 4th and 5th number positions
- When contacting student service offices (financial aid, student accounting, registrar, academic advisor) make sure to include your RU ID number.
- You can easily find your RU ID number by logging into your “myRutgers” Portal using your *Net* ID and password

Home / My Grades & Records

MY GRADES & RECORDS

[MY GRADES & RECORDS >](#)

Interested in what your student record includes?
Find out how to access that information.

QUICK LINKS

- [View Grades >](#)
- [Get a Transcript >](#)
- [How to Calculate Your GPA >](#)

[Transcript Request >](#)
Get your unofficial transcript, official transcript, or apostille

[Viewing Grades >](#)
Know when to access your grades and how to interpret them

[How to Calculate Your GPA >](#)
A quick way to figure out your GPA

[Grading Policies >](#)
Learn about incomplete grades, repeating courses, and the grade forgiveness policy

[Verifying Your Enrollment >](#)
Obtain verification for student loan deferment, employment, and more

[Personal Information >](#) ★
RUID, NetID, name change, and address change info

[Privacy of Students and FERPA >](#)
Understand our commitment to keeping your information private

[NJ Tuition Eligibility >](#)

Find help understanding how you are doing in your classes and how to share that info with others.

Personal Information – Net ID

- The university uses Net ID and a secure password as a sign-on identifier instead of the RU ID number
- In order to access many of the electronic services available to you at Rutgers, you need to activate your Rutgers NetID.
- Set up and manage via <https://netid.rutgers.edu>
- Your Net ID is the prefix before the “@” in your official Rutgers email address.

Home / My Grades & Records

MY GRADES & RECORDS

Interested in what your student record includes?
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QUICK LINKS

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- [NJ Tuition Eligibility >](#)

Personal Information - Scarletmail (aka Rutgers email address)

- University emails are sent to your RU email accounts
- Students are responsible for checking their email
- [Step by Step instructions for setting up your Scarletmail](#)
- [Set up via phone](#)
- [You can forward your RU mail to another email address](#)
- For more information go to *myRUN > My Grades & Records > Personal Information > Connect to Your Scarletmail*

Home / My Grades & Records

MY GRADES & RECORDS

MY GRADES & RECORDS >

Interested in what your student record includes?
Find out how to access that information.

QUICK LINKS

- [View Grades >](#)
- [Get a Transcript >](#)
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Personal Information - myRutgers Portal


Welcome Joe Smith Last login: Apr 13, 2017 11:34 Profile Alerts RU Email Feedback Help Tutorial Video

myRUTGERS

Please note that payments can take up to 3 business days to be processed

My Apps Welcome My Dashboard

My Dashboard



Joe Smith
Department of Biological Sciences
Newark (College of Arts & Sciences)
RUID 000000007
NetID js207
Mobile Phone (908) 722-2529
Student Email joe.smith@rutgers.edu

change password update Phone Number ID Card Health Services FERPA release Directory privacy

My Courses

My Fall 2017 Schedule

- Principles of Neurobiology**
Course# 21:120:315 Section 01 Credit 3
Instructor: Dr. Henry John-Alder
Time: Monday, 12:30 PM – 1:55 PM
Location: Hill Hall – Room 601
Campus: Newark
- University Physics I**
Course# 21:750:213 Section 03 Credit 4
Instructor: Dr. Mary Zachary
Time: Monday, 2:30 PM – 3:25 PM
Location: Smith Hall – Room 220
Campus: Newark
- Tpc:Risk.Hlth&Safety**
Course# 21:374:430 Section 01 Credit 3
Instructor: Dr. James Lee
Time: Tuesday, 10:55 PM – 1:55 PM
Location: Hill Hall – Room 601
Campus: Newark

My Degree

Major(s) BIOLOGY School SCHOOL OF ENVIRONMENTAL AND BIOLOGICAL SCIENCES

GPA 3.2 Cumulative 3.86 Last Term Degree Credits 82.5

PLAN for ACADEMIC PROGRESS (DEGREE NAVIGATOR) REQUEST for TRANSCRIPT, VERIFICATION, TERM GRADE APPLY for SCHOOL, TO SCHOOL TRANSFER APPLY for GRADUATION (DIPLOMA)

My Money

Total balance **\$7,087.45** payment due: **Monday July 17th 2017**

Billable Credit Hours: 12.0

Tuition and Fees Online Term Bill Payment Options Tuition Payment Plan
Raider Dollars Term Bill Refunds RU Book Advance Tax Statements

My Alerts

Personal Alerts

- Grade Change Alert** Rutgers University Posted: 8/29/2017
- Financial Hold - Outstanding Balance Spring 2017 (\$2,887)** Rutgers University Posted: 8/24/2017
- Meeting Time/Room Change Notification** Office of the Registrar Posted: 7/1/2017

Event Notification

- Winter Session 2018 Term Bills are Due December 4, 2017** Newark Posted: 10/15/2017

My Grades

Fall 2017

Course	School / Dept.	Grade
Concepts in Biology # 193 section 01 credits: 4	Biological Sciences College of Arts and Sciences	C
Plant Physiology # 207 section 01 credits: 4	Biological Sciences College of Arts and Sciences	A-
General Microbiology # 193 section 22 credits: 4	Biological Sciences College of Arts and Sciences	A-
Biochemistry # 321 section 01 credits: 3	Biological Sciences College of Arts and Sciences	C
Developmental Biology Lab # 430 section 01 credits: 1	Biological Sciences College of Arts and Sciences	B
Animal Behavior # 350 section 01 credits: 3	Biological Sciences College of Arts and Sciences	A

My Financial Aid

Apply Track Award

Financial Aid Requirements for: July 2016 - June 2017

Instructions	Requirements	Date	Status
Free Application for Federal Student Aid (FAFSA)		9/21/2016	Complete
Financial aid application		12/1/2016	Complete
Master Promissory Note (MPN)		12/1/2016	Complete
Entrance Counseling		12/1/2016	Incomplete

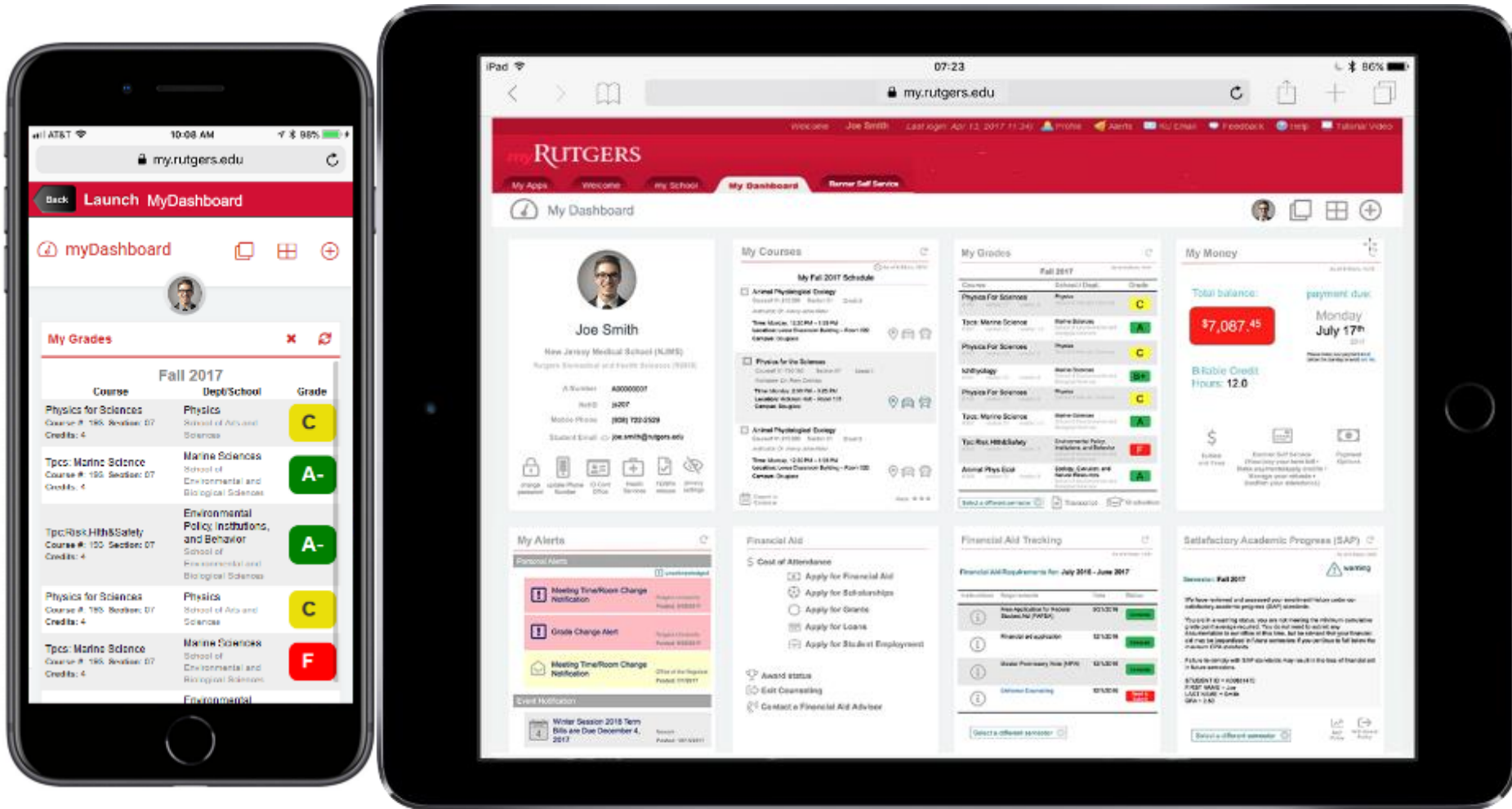
Course Registration

Select a Location Select a Level Select a Term Type in a Keyword submit

Course Schedule Planner (CSP) Web Registration (WebReg) Schedule of Classes (SOC) Bookstore

Personal Information - myRutgers Portal

Mobile device friendly



Health Insurance

- All undergraduate and graduate full-time students are required to have comprehensive health insurance every semester.
- Health Insurance Premium is added to your term bill every semester
- If you have other comparable health insurance coverage, you must waive the insurance (every semester) and get the premium removed from your term bill
- The waiver and enrollment site is at www.universityhealthplans.com
- Must waive or enroll before the deadline
 - **Spring 2019 Deadline:** Last day to waive or enroll is February 1, 2019
 - **Spring 2019 Cost:** \$1,252.00

The screenshot shows the 'MY MONEY' section of the University Health Plans website. The page has a blue header with 'Home / MyMoney' and 'MY MONEY' in white. Below the header, there is a navigation menu with 'MY MONEY >' and a description: 'Make the most of your education by understanding our costs and your funding options.' To the left, there are 'QUICK LINKS' for 'Tuition, Fees, & Costs >', 'Funding Your Education >', and 'Paying Your Term Bill >'. The main content area features a large image of a student with glasses and a red 'RUTGERS' t-shirt working on a laptop. Below the image is the text: 'To make your education even more affordable, understand your payment and funding options.' To the right of the image, there is a list of links: 'Tuition, Fees, and Housing Info >', 'Housing & Dining >', 'Accessing Your Term Bill >', 'Health Insurance >' (highlighted with a yellow star), 'Funding Your Education >', 'Tax Deductions and Your Tuition Statement >', and 'Raider Dollars >'. Each link has a brief description of the content it leads to.

Health Insurance Cont'd

RUTGERS

MANDATORY* ACTION REQUIRED EACH SEMESTER!

*Rutgers University requires Full time and ALL F&J Rutgers Visa Sponsored Students to WAIVE or ENROLL in the Student Health Insurance Plan each semester. The Health Insurance Premium is automatically added to the term bill each semester.

You can access the Waiver or Enrollment forms by late July, and even complete the forms before the term bill becomes available. Deadlines apply!

For deadline dates, insurance premiums and waiver/enrollment processes visit:

www.universityhealthplans.com

The Student Health Insurance Plan is optional for part-time Students and the premium is not added to the term bill.

Contact Information:

- Waiver or Enrollment inquiries:
 - University Health Plans--800-437-6448 or info@univhealthplans.com

Office of Student Health Insurance
<http://riskmanagement.rutgers.edu>
2018-2019

Purchasing Parking E-Permit

- Located on myRUN under [“I commute to campus”](#)
- Log in using netID to purchase parking e-permit
- Mass Transit schedules
- RU-N bike, bus and shuttle routes
- **Commuter Awards Program**
 - Students who purchase Rutgers parking e-permit and purchase monthly passes from NJ Transit or PATH to commute to/from Rutgers University-Newark can earn a reward that can be redeemed from the Barnes & Noble at Rutgers University – Newark or Kite + Key Rutgers Tech Store for up to \$50 monthly.



Purchasing Parking E-Permit Cont'd

Annual Student Parking Permit Costs for the 2018-2019 Academic Year

Student Premium Permits	Deck 1 & 2	\$600
Student Permits	Surface Lots after 4pm can be used in Deck 2 & Essex Lot	\$165
Resident Student Permits (Juniors and Seniors ONLY)	Deck 1 & 2	\$1130

You can purchase parking permission online (credit or debit) or in person (cash, check, RU Express) at the [Department of Transportation Services](#)

[Register a New Vehicle or License Plate](#)

[Purchase Parking E-Permit](#)

For more information, visit: <https://myrun.newark.rutgers.edu/resources-commuters>

RU Here?

1

Once you log-in, you will be presented with a pop-up window where you will be able to confirm your enrollment plans.

The screenshot shows the Rutgers University 'RU Here' interface. At the top, it says 'ACTION REQUIRED'. Below that, it states: 'You are required to take action on the following item(s) before you can proceed to any services that require your Rutgers credentials'. The main heading is 'RU HERE: COURSE ATTENDANCE'. The text reads: 'You are registered for the fall 2018 semester. Please confirm your enrollment below'. There are two options: 'I confirm my attendance for the fall 2018 semester.' with a 'Yes, I am attending' button, and 'I will not attend the fall 2018 semester and understand that I must complete the formal withdrawal process.' with a 'No, I am not attending' button. A red box highlights the 'Yes, I am attending' button, with a red arrow pointing to it from the right.

The screenshot shows the Rutgers University 'RU Here' interface. At the top, it says 'ACTION REQUIRED'. Below that, it states: 'You are required to take action on the following item(s) before you can proceed to any services that require your Rutgers credentials'. The main heading is 'FINANCIAL RESPONSIBILITY STATEMENT(FRS)'. The text reads: 'By registering for class(es), I acknowledge that I have read, understand, and agree to the terms and conditions of the Financial Responsibility Statement(FRS). I understand that I am agreeing to a legally binding contract to pay all tuition and fees assessed to my student account and all additional costs and expenses related to my enrollment at Rutgers University ("Rutgers"). These costs and expenses include, but are not limited to, housing, meal plans, flex dollars, health insurance and all other departmental or school costs processed through my student account. To view the complete Financial Responsibility Statement(FRS), [click here](#). Click Agree to accept the terms of the Financial Responsibility Statement(FRS)'. There is an 'Agree' button. A red box highlights the 'Agree' button, with a red arrow pointing to it from the right.

2

The Financial Responsibility Statement (FRS) is a mandatory agreement accepting financial obligations and responsibilities for attendance. If you do not have a valid FRS on file, you will not be prompted to "Agree" to the terms of the FRS.

3

Please do not log out of the system early. If you do not receive a message confirming completion of the process, then you have not reached the end of the process, and must start again.

The screenshot shows the Rutgers University 'RU Here' interface. At the top, it says 'RUTGERS'. Below that, it says 'Thank you for completing the RU Here process. You can now login to the service you initiated or you will be redirected to [Rutgers portal](#) in 30 seconds'. At the bottom, it says 'Links to campus web sites: [Camden](#), [Newark](#), [New Brunswick/Piscataway](#), [Rutgers University](#). For assistance, contact the Help Desks in: [Camden](#), [Newark](#), or [New Brunswick/Piscataway](#).'

Funding Your Education

Financial Aid information is available by selecting MY MONEY

The screenshot shows the myRUN website interface. At the top, a banner reads "WELCOME TO myRUN" over a background image of two students. Below the banner are two main sections: "ANNOUNCEMENTS" and "IMPORTANT DATES".

ANNOUNCEMENTS

- 3rd Floor Blumenthal Hall (Financial Aid, Registrar and Student Accounting) will be closing at 12:00pm on Friday, December 7
- Filing Your 19-20 FAFSA
- Apply for the Roper Scholarship in Civic Responsibility- Deadline: December 7, 2018
- Updates on DACA for July 2018: Renew DACA Now!

IMPORTANT DATES

- dec 7 Roper Scholarship in Civic Responsibility Deadline

A "View All" button is located below these sections.

The bottom of the page features four colored navigation panels:

- MY MONEY >** (highlighted with a yellow star) - Make the most of your education by understanding our costs and your funding options. QUICK LINKS: Tuition, Fees, & Costs | Funding Your Education | Paying Your Term Bill |
- MY GRADES & RECORDS >** - Interested in what your student record includes? Find out how to access that information. QUICK LINKS: View Grades | Get a Transcript | How to Calculate Your GPA |
- MY DEGREE & CLASSES >** - Success starts with preparation. Understand which classes and credits you need to stay on track. QUICK LINKS: Registration | Degree Planning |
- MY RUTGERS NEWARK >** - Look no further for everything beyond the classroom, from student life to health services. QUICK LINKS: Student Life and Leadership | Athletics and Recreation | Global Initiatives & Experiential Learning |

The RU LIST



FINANCIAL AID: REMEMBER TO...

1. **Complete** the Free Application for Federal Student Aid - **FAFSA**
 - '18-'19 for Spring 2019 (Deadline: File Now)
 - '19-'20 for Fall 2019 and Spring 2020 (Deadline: January 15)
2. **Review** pending documentation - additional forms may be required
 - Complete the NJ Higher Ed (HESAA) state questions
 - Review and complete any state follow-up requests
3. **Review** Financial Aid award
4. **Complete** any changes via the Financial Aid Data Change Form
5. **Student Loans** – Complete the Federal Direct Entranced Counseling and Master Promissory Note (MPN)
6. **Review** enrollment requirements to maintain your financial aid awards
7. **Review** and understand Satisfactory Academic Progress
8. **Review** alternative aid options
9. **Check** your term bill

RU Applying for Financial Aid?

COMPLETE the Free Application for Federal Student Aid (FAFSA)

- Website = fafsa.ed.gov
- Rutgers School Code = 002629
- FAFSA '18-'19 use the IRS Data Retrieval Tool

REQUIRED FAFSA's for FINANCIAL AID RESOURCES:

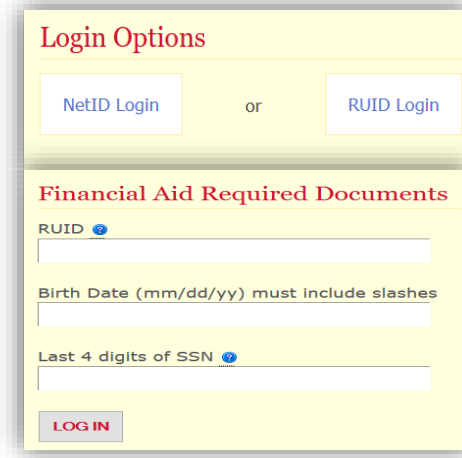
- '18-'19 if you will be attending college between July 1, 2018 and June 30, 2019
- '19-'20 if you will be attending college between July 1, 2019 and June 30, 2019



RU Pending Any Documents?

To find out if you still need to submit a document, visit financialaid.rutgers.edu/docs

- Student will be presented with a list of outstanding documents and/or forms
- Click on the hyperlinks to access the form
- The [latest version of Adobe Acrobat Reader](#) is necessary to complete each form
- Forms can be submitted online or directly to the Office of Financial Aid
- ONLY submits documents that are requested
- You will receive an email notification with further details on what forms or documents you need to present to the Office of Financial Aid
- Your aid will be finalized after all documents are submitted and reviewed



The screenshot shows a web form titled "Login Options" with two buttons: "NetID Login" and "RUID Login". Below this is a section titled "Financial Aid Required Documents" with three input fields: "RUID", "Birth Date (mm/dd/yy) must include slashes", and "Last 4 digits of SSN". A "LOG IN" button is at the bottom.

RU Eligible for State Student Aid?

- Follow-up with NJ HESAA to find out if you're eligible for state student aid
- Log into your HESAA account and view your State information

Log in to your account.
Please identify yourself with a valid username and password.

Students:
Have you:

1. Created a NJFAMS student log-in (below)? This action will create your student account.
2. Clicked the link in the new activation email sent to you after creating your account?
3. Checked your spam filter if you didn't see the activation email in your inbox?

Once you have done steps 1-3, you are ready for your first login.
If you are having trouble logging in, contact [New Jersey Higher Education Student Assistance Authority](#).

User Name:
Password:

[Create a Student Login](#)
[Forgot your username or password?](#)

To return to the main page of the NJ HESAA NJGRANTS web site, [click here](#).

Note: This site requires the use of JavaScript and Cookies. Please be sure to enable JavaScript and Cookies in your web browser in order to access the full functionality of the site.

- **Home Page**
 - [NJ Student Financial Aid](#)
- **Deadlines**
 - [HESAA Deadline Dates](#)
- **NJFAMS**
 - [Complete additional questions and view state awarding information](#)
- **HESAA Customer Care**
 - 609.584.4480
 - 800.792.8670
- **Hours for Customer Care**
 - M-TH: 8AM-8Pm
 - F: 8AM-5PM

RU Awarded?

Once your financial aid is packaged, you will receive an email with a link to your [Award Letter](#)

1 LOG IN

Login Options

NetID Login

or

RUID Login

2 SELECT SCHOOL AND AWARD YEAR

Financial Aid Award Letter

Year

School

VIEW

3 VIEW AWARD

Office of Financial Aid - Newark | 973-353-5151

Year:

RUTGERS **2018-2019 Financial Aid Award Letter**
Rutgers Business School-Newark

School:

Submit

December 3, 2018 Rev: 4

[View Options](#)

Student Status

Name: John Doe
RUID: 000000000

School: Rutgers Business School-Newark

Enrollment status: Full time
Housing status: On Campus
Residency status: NJ resident
[I want to change/update this information.](#)

Quick Links

- [Award Letter Tutorial](#)
- [FAQ](#)
- [Loan Information](#)
- [NSLDS](#)
- [Additional Funding Options](#)
- [Logout](#)
- [Print this Page](#)

Dear John,

We are pleased to offer you the following financial assistance for the 2018-2019 academic year. The costs and awards in this letter are based on full time attendance, living on campus, and the information you reported on your Free Application for Federal Student Aid (FAFSA). Your eligibility for these awards may change if new information is received, including information with regard to your [satisfactory academic progress](#).

Estimated Direct Costs

The following charges will appear on your term bill this academic year. The costs reflected here are estimates. [Actual charges are determined in July.](#)

Tuition & mandatory fees	\$14,970 / yr
Housing & dining	\$13,450 / yr
Subtotal	\$28,420 / yr

Estimated Indirect Costs

Although you will not be charged directly, the following estimated costs should be considered when planning for the upcoming academic year.

Books & supplies	\$1,350 / yr
Travel expenses	\$848 / yr
Miscellaneous costs	\$3,520 / yr
Subtotal	\$5,718 / yr

Total Estimated Cost of Attendance **\$34,138 / yr**

The total of direct and indirect costs. This amount is what your financial aid award is based on.

RU Making Financial Aid Changes?

You should ONLY submit a Change of Information if you want to:

- **reduce** or **decline** your federal loans
- update your **enrollment** or **housing** information
- **decline** your **work-study** award
- If you don't have any changes to make there's no need to submit a change of information form

Making Information Changes:

- 1) [Log in to view your Award Letter](#)
- 2) Look for ‘I want to change/update this information’ hyperlink
- 3) Making any adjustment you need to your enrollment status, housing status, work-study, and federal loans. Read and follow all instructions on the Data Change Form (DCF)
- 4) Click “Submit Changes”

RU Accepting Student Loans?

- Students and their families may find they need to take loans as a supplemental way to finance their education. No separate application OR credit check from a bank or other lender is needed to receive Direct Stafford Loans.
- Student must complete Federal Direct Loan Entrance Counseling and a Master Promissory Note.

The screenshot shows the StudentLoans.gov website. At the top, it says "Federal Student Aid | StudentLoans.gov" and "AN OFFICE of the U.S. DEPARTMENT of EDUCATION". There are links for "Log In" and "Español", and a "MENU" icon. Below the header is a banner image of students in a classroom. A white login box is overlaid on the right side of the banner, containing the text "Log in to StudentLoans.gov with your verified FSA ID" and a blue "LOG IN" button. Below the button are links for "Create an FSA ID" and "Natural Disasters". Below the banner is a navigation bar with four categories: "Undergraduate Students", "Graduate/Professional Students", "Parent Borrowers", and "Repayment & Consolidation". Below the navigation bar, there are two highlighted items: "Complete Entrance Counseling" and "Complete Loan Agreement for a Subsidized/Unsubsidized Loan (MPN)".

1. Go to www.studentloans.gov
2. Login with your FSA ID
3. Select complete Entrance Loan Counseling
4. Select complete Master Promissory Note and then Subsidized and Unsubsidized
5. Completion timeframe is about 45 minutes

RU Enrolled Fulltime?

Impact on Financial Aid

Financial aid eligibility is determined each semester in part by your enrollment status

Number of Credits	Enrollment Status
12 or more	Full time
9-11.5	Three quarter time
6-8.5	Half time
Fewer than 6 credits	Less than half time

Enrollment Requirements for Financial Aid Programs

Program	Enrollment Requirements
Federal Pell Grants	Prorated for less than fulltime enrollment
Federal Direct Loans (Stafford, PLUS, and Graduate PLUS)	At least halftime
Federal Perkins Loan	At least halftime
Federal Work-Study, FSEOG	At least halftime
NJ Tuition Aid Grant and other state aid	Fulltime
Rutgers Assistance Grant	Fulltime, with some exceptions
Rutgers Merit Scholarships	Fulltime, with some exceptions
Private loans	Varies by lender

RU Making SAP?

Satisfactory Academic Progress (SAP) is a requirement for all students receiving federal, state or university assistance while enrolled at Rutgers

How is academic progress measured?

How completion rate is calculated:

RU completed credits + accepted transfer credits / RU attempted credits + accepted transfer credits

ACADEMIC STATUS TABLE: CREDIT COMPLETION & GPA REQUIREMENTS

If Cumulative Credits Completed Equals	Percentage Rate of Cumulative Attempted Credits Completed Must Be	Cumulative GPA (standard calculation)
1-30	50%	1.50
31-59	60%	1.80
60-89	70%	2.00
90 and over	75%	2.00

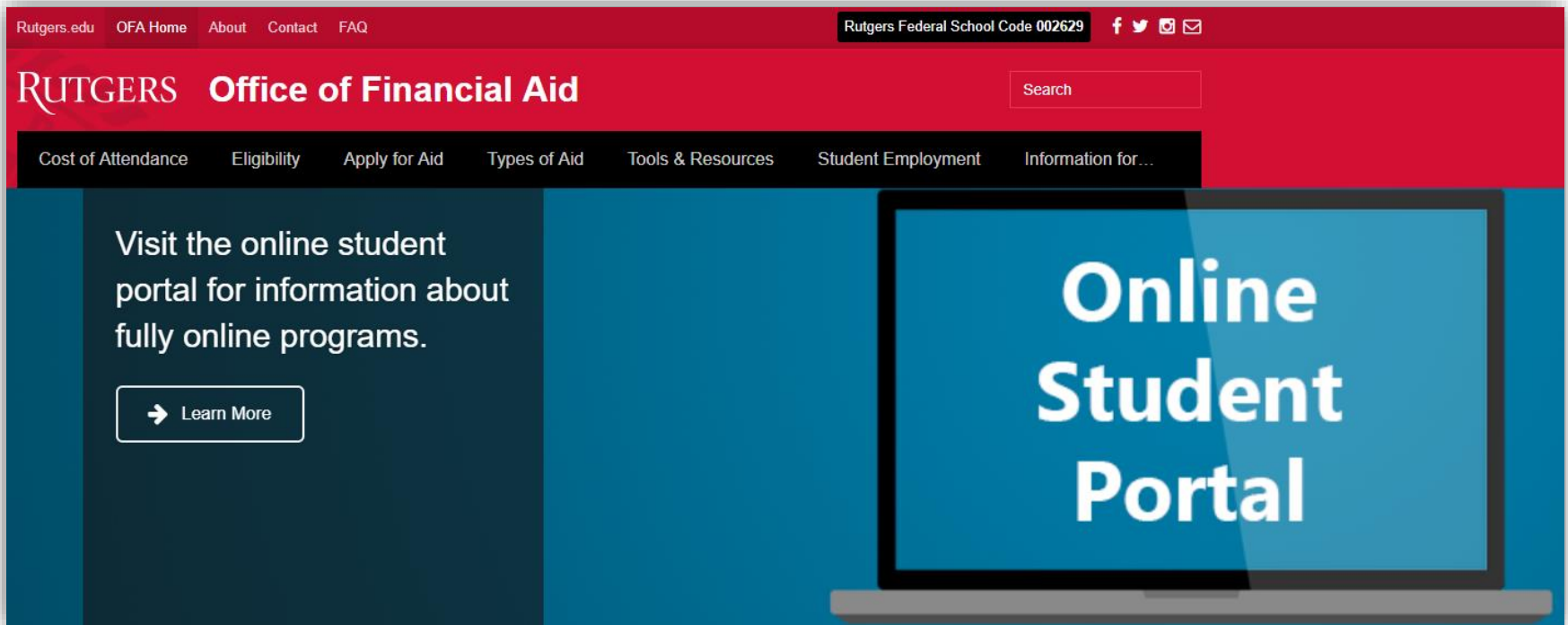
RU Meeting All of Your School Expenses?

- 1) Calculate what you can afford. Only borrow loans when necessary
- 2) If your financial circumstances or income has changed review our [Change in Family Circumstances \(CIFC\)](#) policy and process
 - Write a personalized letter of appeal and submit with supporting documentation
 - Make a follow-up appointment with the Office of Financial Aid

Additional Resources:

- Speak to your academic school about scholarship opportunities
- [Scholarships](#)
- [RU Installment Plan](#)
- [Loans](#)
- [Resource List](#)

RU Connected With Us on Social Media and Online Platforms?



OFFICE OF FINANCIAL AID

Website: www.financialaid.rutgers.edu

Email: newark_aid@ofa.rutgers.edu



Tweet/Message @RU_FinAid
Use #AskRUFinAid when posting

The RU LIST

STUDENT ACCOUNTING



1. Accept your Financial Responsibility Statement (FRS)

- Upon course registration through Webreg
- Upon online term bill payment

2. To Make a Payment

- Electronic Checks
- Paper Checks and Money Orders
- [If making payments from international banking institutions](#)

3. Electronic Refunds

- Direct deposit is the fastest, safest, and most convenient way to receive your refund
- Paper refund checks will be **mailed** to your permanent home address listed on your student account after the last day to drop/add. [To change your mailing address](#)
- Paper refund checks for housing students will be available for pick up

4. Barnes & Noble (B&N) Book Fund

- Eligibility: Financial aid recipient with expected refund of \$500+
- Provided when total offered aid exceeds directly billed charges by \$501. This first \$500 is sent to campus bookstore so students can purchase their books without having to wait for a refund
- Students are automatically opted in and must opt out if they don't do not want the book fund
- Students can opt out by logging in to your student account and checking your status
- B&N will price match through Amazon, bn.com and local competition

The RU LIST CONT'D

STUDENT ACCOUNTING



5. Rutgers Tuition Payment Plan (RUTPP)

- The Rutgers University Payment Plan allows you to pay your term bill charges ... convenient monthly payments
- The plan administered by Rutgers and a third-party billing servicer, **ScholarChip**
- [Annual Plans](#)
- [Semester Plans](#)

Annual Plans

Students who choose to enroll in one of our annual plans can pay the combined term bill charges for the fall and spring semesters. Beginning and ending dates for each type of plan are below.

10 Payments	June 15–March 15
8 Payments	July 15–February 15

Semester Plans

Students who choose to enroll in one of our semester plans, can pay their fall, spring, or summer tuition charges over a 2–5 month period. Beginning and ending dates for each type of plan are below.

	3 Payments - December 15 – February 15
Spring Semester	4 Payments - December 15 – March 15
	5 Payments - November 15 – March 15

6. Make an appointment with your Student Accounting rep via [RUN4Success](#)

7. Waive your Health Insurance

- Automatic enrollment if not waived
- Must waive every semester by the deadline. Spring '19 deadline is February 1, 2019
- Spring '19 charge: \$1,252.00

RU Term Bill Ready?

1

Student Account Login Options

[NetID Login *](#) or [RUID Login](#)

* Required for Electronic Refund setup.

Login Help

Visiting students with a valid RUID and PAC use RUID Login to access term bill.

- [RUID Lookup \(Rutgers students\)](#)
- [RUID Lookup \(visiting students\)](#)
- [PAC Change \(Rutgers students\)](#)

For assistance, contact the Student Accounting Office between 8:30 AM and 4:30 PM, Monday through Friday at (848) 932-2254.

Authorized User(s) Account Login

[CommunityID Login](#)

Need access? [Create Authorized User Account](#)

Student Lookup Term Selection Account

2

Choose Semester

View Student Account for [Redacted]

Fall - 2018 ▼

[Continue](#)

3

Your Student Account Status

- You do not have balance due.
- Your Term Bill is due on 8/16/2018.
- Financial Holds \$0.00
- Term Billable Credit Hours 14.5
- Financial Responsibility Statement accepted on Thursday July 26, 2018 at 11:16 AM from user [Redacted]

Outstanding Balance

Total Charges	\$8,342.20
Total Payments	\$10,222.00CR
Total Balance:	\$1,879.80CR

Charges	Payments / Account Credits
COMPUTER FEE \$166.50	FIN AID DSUB OFFERED \$1,732.00CR
PIRG \$11.20	FIN AID DUNSB OFFERED \$990.00CR
CAMPUS FEE \$1,050.00	FIN AID XOEL OFFERED \$7,500.00CR
SCHOOL FEE \$89.50	
TUITION \$6,122.00	
Tuition & Fees: \$7,439.20	
Student Healthcare Plan \$903.00	
Total Charges: \$8,342.20	Total Payments: \$10,222.00CR

[Adjust Your Payment](#)

Payment Options

Pay Online By Electronic Check

You may pay by e-check, which is an electronic withdrawal from your checking or savings bank account. No additional fee is charged for the e-check, unless the electronic payment is returned as unpaid from your bank to the university. If your e-check is returned as unpaid from the bank, a \$60.00 returned payment fee is assessed. The \$60 fee consists of a \$50 administrative fee and a \$10 returned check charge assessed by our payment processor when a payment fails. You may also be assessed additional late fees if you fail to make payment by the due date indicated on your student statement of account.

Pay Online By Credit Card

MasterCard, Visa, American Express and Discover Card may be used to pay tuition and fees online. A service fee will be assessed to your credit card for this convenience. In-person credit card payments are no longer accepted by the Cashier's Offices at the University.

NOTE: Any payments made online will be reflected on your account within three to five business days.

4

Contact Us



Blumenthal Hall

249 University Avenue

Newark, NJ 07102-1896

Phone: 973-353-1766 ext.1

Email: myrun@newark.rutgers.edu

myRUN Call Center hours:

8:30am-4:30pm Monday-Friday

Student Service Offices

1st Floor

- Counseling Center
- Health Services
- Transportation Services

2nd Floor

- Summer and Winter Sessions
- Office for Violence Prevention and Victim Assistance
- Human Resources

3rd Floor

- Business Services
 - Cashiers' Office
 - Photo ID
- Financial Aid
- Registrar
- myRUN